

**CITY OF HEDWIG VILLAGE, TEXAS  
PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
TUESDAY, JULY 5, 2016  
7:00 P.M. - 955 PINEY POINT ROAD**

**MINUTES**

**1. CALL TO ORDER**

Vice Chairperson Searcy called the meeting to order at 7:03 PM.

Present Commission Members:

Susan Mathews  
Pat Murphy  
Larry Opalka  
Tom Roth

Absent:

Barbara Abrams, Member  
Sylvie Bucci, Chairperson  
Rakesh Verma, Member  
Michael Brandt, Member

Alan Petrov, City Attorney  
Bob Wiener Council Liaison

**2. RESIDENT/VISITOR COMMENTS**

None.

**3. APPROVAL OF MINUTES –**

Member Matthews moved, Member Roth seconded, to approve the June 7th, 2016 monthly Meeting with corrections.

Members Murphy, Opalka, Roth and Searcy voted “Aye”, “Noes” none.

**MOTION CARRIED UNANIMOUSLY.**

**4. REPORT ON CITY COUNCIL MEETING AND COMMENTS FROM CITY COUNCIL LIAISON**

Council Liaison Wiener stated that highlights from the last City Council meeting were that the Spring Branch Library plans to expand, there are no plans yet but they are discussing the idea at the moment. He discussed the engineering firm LJA Engineering, with Chad Johnson as the lead Engineer kicking off the drainage possibly in the month of August.

Council Liaison Wiener stated that the City of Hedwig Village had formed a Drainage committee with Council Member McGinnis as the chairperson of the committee. He stated that drainage and flood prevention would be the primary topic and concern with the City Council for a while.

Council Liaison Wiener stated that crime statistics within the City of Hedwig Village are still at a low as reported from the Chief of Police David Gott.

Council Liaison Wiener concluded by saying that Member Searcy had spoken well at the previous City Council meeting providing the latest Planning & Zoning updates.

5. **REPORTS FROM SUBCOMMITTEES**

Design Guide/Parking Ratios

None.

6. **DISCUSSION AND ACTION REGARDING THE DRAFTING OF A DESIGN GUIDELINE**

Vice Chairperson Searcy stated that she felt that discussion and action regarding the further drafting of a design guideline would be tabled until the next Planning & Zoning meeting.

7. **DISCUSSION AND POSSIBLE ACTION ON PARKING RATIOS**

Vice Chairperson Searcy asked that member Mathews discuss the form that had been handed out at the beginning of the meeting regarding parking ratios.

Member Mathews stated that Mayor Muecke has requested that the Planning & Zoning Committee take a look at updating the current parking ratios prior to any more businesses being established in the City of Hedwig Village.

Vice Chairperson Searcy explained that they had viewed the parking ratios currently held by the city of Houston and tried to form a comparison based on what applied to the City of Hedwig Village. She also stated that they were trying to work on a gross floor area that will encompass almost anything that comes forward in the business district in the future and she noted that they are in the beginning stages, and are trying to work out a formula based on 1000 sq. ft. as a basis for measurement.

8. **DISCUSS ANY NEW PROPOSED ITEMS**

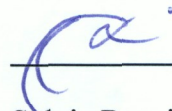
Vice Chairperson Searcy confirmed that the following items would be added to the next agenda; Design Guide, Business uses, PUD, Business district as well as business restrictions.

9. **ADJOURN**

Vice Chairperson Searcy moved, Member Murphy seconded, to adjourn the meeting at 8:45 P.M.

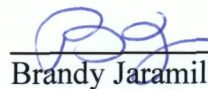
Members, Mathews, Murphy, Opalka, Roth, and Searcy voted "Aye", "Noes" none.

**MOTION CARRIED UNANIMOUSLY.**



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Sylvie Bucci  
Planning and Zoning Chairperson



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Brandy Jaramillo  
Planning & Zoning Secretary