



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR MONTHLY CITY COUNCIL MEETING
THURSDAY, JULY 13, 2017
6:30 P.M. - 955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Mayor Muecke called the meeting to order at 6:33 p.m.

Present: Mayor Brian Muecke

Councilmember Barry Putterman	Kelly Johnson, City Admin./Secr.-Treasurer
Councilmember Shirley Rouse	Lane Standley, Building Official
Councilmember Bob Wiener	David Gott, Police Chief
Councilmember Matt Woodruff	Alan Petrov, City Attorney

Absent: Councilmember Carrol McGinnis Lisa Modisette, Assistant City Secretary

2. CITIZEN/VISITOR COMMENTS

Andrea Hermann, 930 Karos, spoke concerning the condition of the house at 11710 Denise.

Mayor Muecke took a moment to reflect on the life of Janeil Bernard.

Mayor Muecke named Susan Mathews as the Chairperson for the Planning and Zoning Commission.

3. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

A. Approval of Minutes

June 11, 2017 Regular Council Meeting

B. Approval of General Fund Bills

General Fund Bills - #32661 - #32710
Voided Checks – none

C. Approval of General Fund Bills over \$2,500

Sabre - \$3,166.49	Bob Baldwin - \$3,395.00
Spring Branch ISD Tax Office - \$3,850.00	Climatec, Inc. - \$2,977.45

Generator Supercenter - \$7,581.35
MCC Innovation - \$4,382.13

Harris County Treasurer - \$3,004.00
TxDOT - \$46,800.00

D. Approval of Construction Fund Bills

0 Items - \$0.00

E. Approval of Police Seizure Bills

0 Items - \$0.00

F. Approval of the 2nd Quarter 2017 Investment Report

Mayor Muecke requested the June minutes be removed from the consent agenda for corrections.

Page 7, third paragraph – change the word “discussion” to “discuss”
Page 7, Section F – add language “After receiving no volunteers from Council,”
before “Mayor Muecke nominated...”

Councilmember Putterman moved, Councilmember Woodruff seconded, for the approval of the Consent Agenda with the corrections to the June minutes.

Councilmembers Putterman, Rouse, Wiener, and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

4. REPORTS

A. Financial Report – June 2017 – Kelly Johnson, City Administrator/City Secretary-Treasurer

Kelly Johnson discussed the financial report:

- As of June 30, 2017, revenues were at 64% of budget.
- As of June 30, 2017, expenses were at 45% of budget.
- Total cash balance for the city is \$2.3 million.

B. Police Report – June 2017 Crime Report & Statistics – Police Chief Gott

Chief Gott discussed the police report:

- Chief Gott gave an overview of the June statistics.
- Chief Gott commended the police department staff in relation to the investigation of the murder that occurred in the city.
- Mayor Muecke commented on the murder of Janeil Bernard

C. Fire Department – Meeting – Fire Commissioner Bill Johnson

Fire Commissioner Bill Johnson was absent:

- No report

D. Drainage Committee – Update – Mayor Muecke

Mayor Muecke discussed the following:

- The Drainage Committee held a meeting on July 11th at the offices of LJA, Inc. The meeting lasted approximately two and a half hours.
- Three scenarios were discussed:
 1. A project along Magdalene with a new street and drainage. LJA, Inc. is working on elevation and pipe size.
 2. Street work only.
 3. Pipe running south directly to Buffalo Bayou.
- During a 100 year rain event, the city receives approximately 340 CFS of water from north of Barryknoll on Bunker Hill.
- There is no water coming into the city from north of I-10 rather it is encroaching on the feeder road from the west.

E. Planning & Zoning Commission – Meeting Update – Councilmember Shirley Rouse

Councilmember Rouse discussed the following:

- P&Z held a meeting on June 27th and the commission approved the recommendation to Council to reduce the number of members on the commission from nine to seven.
- P&Z discussed parking ratios for Phase II, which covers shopping centers and schools.

F. Mayor – Mayor’s Monthly Report – Brian Muecke

Mayor Muecke discussed the following:

- The city has received the final draft of the panels for the trail markers as part of the Memorial Village Heritage Trail. Mayor Muecke will suggest several corrections. The installation is scheduled for some time in October.

G. Building Official – Monthly Report, Update on Noise Abatement – Lane Standley

Lane Standley discussed the following:

- Noise Abatement – TxDOT is still estimating the completion of the I-10 Noise Abatement Project to be in August 2017.
- Permits for June are up from the previous month.

H. City Administrator –Village Independence Festival (VIF), 2018 Budget – Kelly Johnson

Kelly Johnson reported on the following:

- Village Independence Festival (VIF) – City of Bunker Hill Village won first place for their float in the parade. Melissa Richardson, her family, and Terry Vick’s crew worked very hard on the city’s float. Councilmembers commented on how well the float looked.
- The first budget workshop is scheduled for August 10th at 8:00 a.m.

5. CONSIDERATION OF ORDINANCES / RESOLUTIONS – The City Council will discuss and consider possible action of the following:

- A. An Ordinance of the City Council of the City of Hedwig Village, Texas amending Article II, Definitions and Interpretation, Section 202, Definitions, and Article V, Zoning Regulations, Section 506, Business District B, Subsection D, Parking of the Hedwig Village Planning and Zoning Code relating to the regulation of parking requirements for restaurants within the city.

Councilmember Barry Putterman requested the addition of language to Appendix A, an attachment to the Ordinance.

Councilmember Putterman moved, Councilmember Rouse seconded, to adopt Ordinance 701 as presented in the Council packet with the following changes to Appendix A:

Coffee, Bakery, and Dessert Shop – add the phrase “to the public” to line three after the word “cookies”

Fast Food Restaurant – add the phrase “to the public” to line three after the word “service”

Restaurant – add the phrase “to the public” to line two after the word “service”

Restaurant Serving Alcohol – add the phrase “to the public” to line three after the word “service”

Take-out Restaurant – add the phrase “to the public” to line two after the word “beverages”

Councilmembers Putterman, Rouse, Wiener, and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

- B. An Ordinance calling a Joint Public Hearing to be held before the City Council and the Planning and Zoning Commission of the City of Hedwig Village, Texas, for the purpose of considering amendments to Article III, Decision-Making and Administrative Bodies, Section 302, Planning and Zoning Commission of the Hedwig Village Planning and Zoning Code relating to the number of members of the Planning and Zoning Commission and attendance of the members at Commission meetings.

The Joint Public Hearing will be held on August 10th at 9:00 a.m.

Councilmember Rouse moved, Councilmember Putterman seconded, to adopt Ordinance 699 as presented in the Council packet.

Councilmembers Putterman, Rouse, Wiener, and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

- C. An Ordinance calling a Joint Public Hearing to be held before the City Council and the Planning and Zoning Commission of the City of Hedwig Village, Texas, for the purpose of considering an amendment to Article V, Zoning Regulations, Section 506, Business District B, Subsection B, Height of Improvements to Property, of the Hedwig Village Planning and Zoning Code relating to the Regulation of Building Height within the Business District B.

The Joint Public Hearing will be held on August 10th at 9:00 a.m.

Councilmember Woodruff moved, Councilmember Putterman seconded, to adopt Ordinance 700 as presented in the Council packet.

Councilmembers Putterman, Rouse, Wiener, and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

6. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The City Council will discuss and consider possible action on the following:

- A. Consideration and Possible Action regarding an Agreement with TrafficPayment.com for Online Citation Payment Services and Pay-by-Phone Services.

Councilmember Putterman requested the city add a provision to the contract obligating TrafficPayment.com to comply with all laws regarding privacy and standards for protection of privacy and incorporate those same concepts into the indemnity.

Councilmember Putterman moved, Councilmember Rouse seconded, to approve the agreement with TrafficPayment.com with the additional language.

Councilmembers Putterman, Rouse, Wiener, and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

- B. Consideration and Possible Action regarding a Contract with Spring Branch Independent School District Tax Office for Ad Valorem Tax Collection.

Councilmember Woodruff moved, Councilmember Wiener seconded, to approve the agreement with Spring Branch Independent School District Tax Office for Hedwig Village's Ad Valorem Tax Collection.

Councilmembers Putterman, Rouse, Wiener, and Woodruff voted "Aye", "Noes" none.

MOTION CARRIED UNANIMOUSLY

7. CONSIDERATION FOR REQUESTS FOR COUNCIL AUTHORIZATION - The City Council will discuss and consider possible action on the following:

A. Appointment of Municipal Court Judge, Prosecutor, Court Clerk, Alternate Judges, and Alternate Prosecutors

Recommendation:

Presiding Judge: Gary Maddox
Alternate Judges: Jeff Mason
Sherry Lott
Timothy Kirwin
Mark Easley

Presiding Prosecutor: Chris Gore
Alternate Prosecutors: Thomas Pfeiffer
Christopher Nichols
Lora Lenzsch

Court Clerk: Diana Ruiz

Councilmember Woodruff moved, Councilmember Wiener seconded, to approve the recommendation as listed.

Councilmembers Putterman, Rouse, Wiener and Woodruff voted "Aye", "Noes" none.

MOTION CARRIED UNANIMOUSLY

8. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS

None

9. CLOSED SESSION – The City Council will retire into Closed Session as authorized by Chapter 551; Texas Government Code, to discuss the following matters:

A. As authorized by Section 551.071, Consultation with Attorney, concerning litigation: Frierson & Appel Investments LLC v. City of Hedwig Village Board of Adjustment.

- B. As authorized by Section 551.074, Personnel Matter; and Section 551.076, Deliberations Regarding Security Matters – Discussion with Chief Goff relating to the Police Department.

The Open Meeting was suspended at 7:21 p.m.

The Closed Session was called to order at 7:27 p.m.

The Closed Session adjourned at 8:49 p.m.

- 10. ACTION – CLOSED SESSION** - The City Council will discuss and consider any action necessary on items discussed in Closed Session.

None

11. ADJOURNMENT

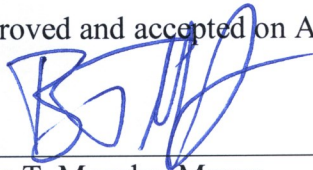
The Open Meeting was reconvened at 8:50 p.m.

Councilmember Putterman moved, Councilmember Rouse seconded, to adjourn the meeting at 8:50 p.m.

Councilmembers Putterman, Rouse, Wiener and Woodruff voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY

Approved and accepted on August 10, 2017.



Brian T. Muecke, Mayor

ATTEST:



Lisa Modisette, Asst. City Secretary