



**CITY OF HEDWIG VILLAGE, TEXAS
PLANNING AND ZONING COMMISSION
SPECIAL CALLED MEETING
TUESDAY, FEBRUARY 6, 2018
6:30 P.M. - 955 PINEY POINT ROAD**

MINUTES

1. Call To Order

Chairperson Mathews called the meeting to order at 6:32 p.m.

Present:

Barbara Abrams

Susan Mathews

Pat Murphy

Tom Roth

Shirley Rouse, Council Liaison

Angie Ventura, Permit Clerk

Zach Petrov, City Attorney

Absent:

Diana Kopelman

Minh Ly

2. Resident/Visitor Comments – None

3. Approval of minutes –

- Regular Called Meeting Thursday, September 5, 2017 - Member Murphy moved to approve, Member Abrams seconded. All in favor for approval.
- Joint Workshop September 14, 2017 - Member Abrams moved to approve, Member Roth seconded. All in favor for approval.
- Regular Called Meeting October 5, 2017 - Member Abrams moved to approve, Member Roth seconded. All in favor for approval.
- Special Called Meeting October 9, 2017 - Member Murphy moved to approve, Member Abrams seconded. All in favor for approval.

4. Comments from City Council Liaison

Councilmember Shirley Rouse, Council Liaison, presented input from the City Council meeting held on 01/01/2018 for P&Z discussion. Councilmember Rouse presented a document regarding the inclusive or exclusive approach on possible tax revenue generating business.

5. Reports from Subcommittees

- Pat Murphy reported he met with Stream Realty and they reviewed the first PUD application details.
- Susan Mathews suggested a detailed Commercial Permit Application should be created.

6. Discussion and Possible Action on:

a. Proposed Ordinance Amending Business Uses in the Business Districts Taking Either the Inclusive or Exclusive Approach

Continued discussion on the types of business or tenant uses allowed within the city.

b. Proposed Ordinance Amending Business Districts Reconfiguration

Discussion on the percentage of sales tax generating businesses required within the Business Districts. P&Z also discussed what percentage of retail Business Districts 2, 3 and 4 should have.

c. Comprehensive Plan

No discussion

d. Design Guide

Chairperson Mathews, Councilmember Rouse and Member Murphy will be meeting with Kendig Keith to discuss Urban Planning and a Design Guide.

e. Minimum Building Construction Standards of LEED Silver, Class “A”, or Other Standards for the Business Districts

Chairperson Matthews stated that City Attorney Alan Petrov’s firm will be drafting language for an ordinance applicable to all new construction for this item.

f. Buried Power Lines in the Business Districts

Chairperson Matthews stated that City Attorney Alan Petrov’s firm will be drafting ordinance language for this item.

g. Proposed Lighting Ordinance

Chairperson Mathews advised that further discussion is needed on this item.

h. Landscaping Requirements for Business Districts

No discussion

i. Proposed Ordinance Regarding Shared Parking

No discussion

j. Discussion of the updating of specific city P&Z Ordinances and the possible engagement of a consultant for project

Chairperson Mathews, Councilmember Rouse and Member Murphey will be meeting with Kendig Keith to discuss Urban Planning and a Design Guide.

k. Future Agenda Topics

Discussion and possible amendments to current PUD ordinance and to discuss a Commercial Building Permit Application.

7. Adjourn

Chair Mathews moved, Member Roth seconded, to adjourn the meeting at 9:10 p.m.

Member Abrams, Kopelman, Mathew, Murphy, Ly, and Roth voted "Ayes". "Noes" none.

MOTION CARRIED UNANIMOUSLY

Susan Mathews, Chair
Planning and Zoning Commission

Angie Ventura, Secretary
Planning and Zoning Commission