



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR CITY COUNCIL MEETING
NOVEMBER 9, 2023 – 6:30 P.M. OR IMMEDIATELY
FOLLOWING THE JOINT WORKSHOP
955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Mayor Jinks called the meeting to order at 7:20 p.m.

Present: Mayor Tom Jinks

Councilmember Patrick J. Breckon
Councilmember Scott Davis
Councilmember Shirley Rouse
Councilmember Clay Trozzo
Councilmember Matt Woodruff

Wendy Baimbridge, City Administrator
David Gott, Police Chief
Lisa Modisette, City Secretary
Alan Petrov, City Attorney
Ian Knox, Building Official

Absent: None

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the beginning of the Joint Workshop.

3. CITIZEN/VISITOR COMMENTS

Tom Roth, 854 Pecanwood, thanked the City and the volunteers for a successful Recycle Event held on October 28, 2023.

Andrea Hermann, 930 Karos Lane, asked for an update on the removal of the Verizon small node pole.

4. REPORTS

A. Police Report – October 2023 Crime Report & Statistics – Chief David Gott

Chief Gott discussed the following:

- The police department received the ballistic shields and training was conducted.
- There were no violent crimes in the City in October and a significantly lower number of non-violent crimes compared to September.

B. Fire Department – Councilmember Woodruff and Chief Miller

Councilmember Woodruff discussed the following:

- The department increased the declared value of the equipment for insurance purposes, resulting in an increase in insurance premiums.

Chief Miller discussed the following:

- The department will hire 3 firefighters with a start date in January 2024.

C. Beautification – Kathryn Schenk, Chair

Kathryn Shenk discussed the following:

- 3 oaks and 9 pines were planted on the second esplanade on Campbell Road.
- The Campbell Road esplanade was refreshed with fall plantings.
- The plantings on Echo Lane at Taylorcrest were mulched.
- The sprinkler system throughout the City is in need of repair.

Councilmember Rouse thanked Chair Schenk for her work on getting the grant from the Houston Garden Club for the 4 trees planted on Corbindale.

Councilmember Trozzo suggested painting the guard rails, between the two Campbell Road esplanades, green.

D. Streets and Drainage Committee – Councilmember Rouse, Chairperson, and Tim Buscha, IDS

- Tim Buscha, IDS, stated during the Joint Workshop the cleaning and TVing of a portion of the storm drainage pipes is complete. A final report was presented to all Councilmembers. The TVing showed failures in the pipe system in multiple locations.

No additional report was given.

E. Building Official – Ian Knox, Assistant Building Official

Ian Knox discussed the following:

- 9061 Gaylord - Bludorn Restaurant – a permit has been issued for interior remodeling.
- 8901 Katy Freeway – a permit has been issued for the shell of the building and shared parking is being addressed.
- 9406 Gaylord – additional retail space is being built on the Gaylord side of the property at the corner of Mustang Lane and Gaylord.
- Commercial development – 4 projects have been approved and 2 projects are under review.
- Residential development – the following projects have been approved:
 - 1 new residence
 - 7 fences
 - 1 driveway
- 1 new residential project is pending resubmittal
- 2 residential miscellaneous projects are under review

F. Planning & Zoning Commission – Councilmember Trozzo, P&Z Liaison

Councilmember Trozzo discussed the following regarding the draft design guide:

- A Joint Workshop with City Council was held on October 30 regarding the commercial design guide.
- P&Z should finalize the design guide at the November 28th meeting.

G. Financial Report – October 2023 - Wendy Baimbridge - City Administrator/Treasurer

Wendy Baimbridge discussed the following:

- The City has \$5.4 million in available funds and \$6.6 million in restricted funds for a total of \$12 million.
- The City is 83% through the budget year.
- Sales tax continues to be significantly higher for the year compared to previous years.
- Mixed beverage tax received in October was \$12,608.37.

H. City Administrator – Monthly Update – Wendy Baimbridge - City Administrator/Treasurer

Wendy Baimbridge discussed the following:

- The City entered into an agreement with the Texas Department of Public Safety to enter warrants into a statewide database. Warrants will need to be resolved before a driver's license can be renewed.
- Arbor Day, held on November 3rd, was successful. The keynote speaker, Skip Richter, was well received. The children's gardening kits were well received. 56 trees were donated to area residents.

I. Mayor – Monthly Report – Mayor Tom Jinks

Mayor Jinks discussed the following:

- The Monte Cello/Capri/Tiber/Saybrook Road Rehabilitation Project has begun.
- Arbor Day was successful.
- Recycle Event was successful. Many thanks to the many volunteers.

5. CONSIDERATION OF ORDINANCES / RESOLUTIONS – The City Council will discuss and consider possible action of the following:

A. An Ordinance of the City Council of the City of Hedwig Village, Texas, repealing Chapter 44, Miscellaneous Offense, Article VII, Catalytic Converters, of the City of Hedwig Village Code of Ordinances.

Chief Gott stated the State of Texas passed a law in the current legislature, making possession of a cut catalytic converter a state jail felony. The proposed ordinance would repeal the current City ordinance making it illegal to possess a cut catalytic converter.

Motion was made by Councilmember Rouse and seconded by Councilmember Woodruff to approve the Ordinance as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

B. An Ordinance Calling a Joint Public Hearing to be held before the City Council and the Planning and Zoning Commission of the City of Hedwig Village, Texas, for the purpose of considering an Amendment to Article V, Zoning Regulations, Section 506, Business District B, Subsection A.2, Uses Specifically Prohibited, of the Hedwig Village Planning and Zoning Code to prohibit drive-through facilities in all Business Zoning Districts of the City.

Alan Petrov, City Attorney, stated the City currently allows drive through facilities in Business District B4 on a corner lot only. The public hearing would allow residents to give

input to prohibit all drive-through facilities in all Business Districts of the City. This prohibition would not affect businesses that currently have a drive through.

Motion was made by Councilmember Woodruff and seconded by Councilmember Breckon to approve the Ordinance as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- C. A Resolution of the City of Hedwig Village, Texas regarding a request from the Village Fire Department Board of Commissioners to approve the 2023 Budget Amendment/Inter-Budgetary Transfers in the amount of \$105,014 with no additional assessments to the participating Cities.**

Councilmember Woodruff stated the proposed 2023 Budget Amendment, as recommended by the Board of Commissioners, will transfer funds within the budget to cover several line items that are currently overspent. The inter-budgetary transfers should also cover the estimated overages in overtime through the end of the year. The amendment does not require additional funding from the Cities.

The amendment will be in the amount of \$146,651.

Motion was made by Councilmember Woodruff and seconded by Councilmember Trozzo to approve the Resolution as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- D. A Resolution by the City of Hedwig Village, Texas authorizing and approving membership in the cities served by CenterPoint Gas (Cities) for the purpose of protecting the interest of the City and its citizens with respect to CenterPoint matters; further suspending the December 4, 2023 effective date of the statement of intent of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas to change rates in the Texas division; to permit the City time to study the request and to establish reasonable rates; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; authorizing participation with the cities served by CenterPoint Gas; hiring legal and consulting services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and legal counsel.**

Motion was made by Councilmember Woodruff and seconded by Councilmember Rouse to approve the Resolution as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- 6. CONSIDERATION OF REQUEST FOR COUNCIL AUTHORIZATIONS** – The City Council will discuss and consider possible action on the following:

- A. Proposed recommendations by the Village Mutual Insurance Cooperative Board for 2024 Insurance Carriers to provide Medical, Dental, Vision, Life, AD&D, Long Term Disability, and Supplemental Life Coverage for City Employees.**

Wendy Baimbridge, City Administrator, stated the Village Mutual Insurance Cooperative (VMIC) Board recommends United Health Care for the Medical, Dental, and Vision

MOTION CARRIED UNANIMOUSLY

Approved and accepted on December 14, 2023.

ATTEST:

Tom Jinks, Mayor

Lisa Modisette, City Secretary