

**CITY OF HEDWIG VILLAGE, TEXAS
PLANNING AND ZONING COMMISSION
SPECIAL CALLED MEETING
TUESDAY, JANUARY 10, 2017
6:00 P.M. - 955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Vice Chairperson Murphy called the meeting to order at 6:35 pm.

Member Present:

Member Abrams

Member Mathews

Member Opalka

Member Roth

Member Murphy (Arrived 6.30PM)

Chairperson Sylvie Bucci (Arrived 6:45)

City Administrator Kelly Johnson

City Attorney Petrov

Council Liaison Wiener

2. RESIDENT/VISITOR COMMENTS

Carolyn Bronston member of the PTA for the Memorial High School spoke and readdressed the prior request of the school and proposed amendment to obtain a new electronic school sign with a higher sign height than has been allowed in the City of Hedwig Village.

3. APPROVAL OF MINUTES – AUGUST 2nd, 2016 MONTHLY MEETING, OCTOBER 4th, 2016 MONTHLY MEETING AND NOVEMBER 9th, 2016 SPECIAL MEETING

Member Mathews motioned, Member Murphy seconded to approve the January 10th 2017 Special called meeting minutes.

Members, Bucci, Mathews, Murphy, Opalka and Roth voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY.

4. REPORT ON CITY COUNCIL MEETING AND COMMENTS FROM CITY COUNCIL LIAISON

Council Liaison Wiener discussed the schools request of revising current city signage.

5. REPORTS FROM SUBCOMMITTEES

None.

6. DISCUSSION AND POSSIBLE ACTION ON:

a. A PROPOSAL TO MODIFY THE CITY'S SIGN REGULATIONS RELATED TO INSTITUTIONAL MESSAGE SIGNS

City Attorney Petrov brought everyone up to speed on the ongoing matter of the proposal to modify school signage to a limited area in order to permit electronic signage. He stated that one of the conditions, condition 'A' required that the sign must meet size and requirements of the zoning district in which it is located. However this seemed to be problematic as it only currently allowed for pole signs. Attorney Petrov continued saying that after November special meeting the PTA and school representative described the issue with the current sign location and in essence what they were asking is, could they just keep the sign as is but change out the message board to make it electronic and thus more efficient.

Discussion ensued as to what would be the necessary requirements and guidelines to be met in order to ensure the signage is befitting aesthetically of the City of Hedwig Village.

Attorney Petrov as per request of the Planning & Zoning Commission rewrote the ordinance for electronic signage to state not larger than existing sign, however Attorney Petrov did have a bit of concern about that specific verbiage possibly being an issue in the future.

Vice Chairperson Murphy requested a motion to approve the electronic sign ordinance.

Member Mathews Motioned to approve, Member Opalka seconded.

Members, Bucci, Mathews, Murphy, Opalka and Roth voted "Aye", "Noes" none.
MOTION CARRIED UNANIMOUSLY.

b. A PROPOSAL TO MODIFY THE CITY REGULATIONS RELATED TO PARKING IN THE BUSINESS DISTRICTS

Vice Chairperson Murphy briefly reviewed previous documents pertaining to parking ratios that had been researched and compiled by former member Bitsy Searcy. He stated that he would like to request for the Planning & Zoning members to take the documents home and to study them so that they could be discussed in detail at the following regular Planning & Zoning Meeting.

c. A PROPOSAL TO ADOPT NEW REGULATIONS RELATED TO LIGHT TRESPASS

Table until following Regular Planning & Zoning meeting.

7. PROPOSED NEW ITEMS FOR FUTURE AGENDAS

None.

8. ADJOURN

Member Roth moved, Member Mathews seconded, to adjourn the meeting at 8:32 P.M.

Members, Bucci, Mathews, Murphy, Opalka and Roth voted "Aye", "Noes" none.

MOTION CARRIED UNANIMOUSLY.



Pat Murphy
Planning and Zoning Vice Chairperson



Brandy Jaramillo
Planning & Zoning Secretary